

Cloud Services Facilitator



Project Title	Cloud Services Facilitator
Project Summary	Assist Mission Peru with the integration of cloud services, including Google Apps. This project will include working with various Mission offices to create Google Sites, maintain digital signage content and assist users with integrating cloud applications into daily work routines.
Country	Peru
Agency	Department of State
DoS Office	N/A
Post	LIMA
Section	IM
Number of Interns	1

Project Description

The Information Resource Management section at Embassy Lima is looking for a customer-focused, creative, organized, IT-savvy intern to assist with integrating cloud-based services including Google Apps to improve Mission communication and collaboration. The facilitator should be expected to remotely assist with:

- Google Sites: Assist Mission employees with solutions involving the creation of sites to improve communication.
- Digital Signage: Work with content owners to leverage Chrome Digital Signage applications to display information on activities, public outreach, and Mission Peru's social media content.
- Assist users with questions on the use of Google Apps.

Advanced knowledge of Google Applications is required. Knowledge of Chrome digital signage and experience in creation of Google Sites would be a plus

Desired Skills Interests

Additional Information

None

Language Requirements

Language	Speaking Proficiency	Reading Proficiency	Importance
Spanish	Limited working proficiency	Limited working proficiency	Nice to Have